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International Disaster Response Law (IDRL) SIMEX (Tabletop) Exercise

LOGISTICS NOTE

Georgetown, Guyana

March 25 – 27, 2025

**Event
Organisers:**



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About

This activity is jointly facilitated by the Guyana Civil Defence Commission (CDC), the Caribbean Disaster Emergency Management Agency (CDEMA) and the International Federation of Red Cross and Red Crescent Societies.

Funded by the Ready 360 / 3 Oceans Project which is led by the French Red Cross, through its Regional Intervention Platform for the Americas and the Caribbean (PIRAC), co-funded by the INTERREG Caribbean Program under the European Regional Development Fund and Agence Française du Développement AFD and Fondation CMA-CGM.

This note contains important information about the IDRL SIMEX Tabletop Exercise and is designed to help you plan and make the most of your time.

Please read this note carefully and do not hesitate to get in touch with us if you have any questions.

Venue and dates

The IDRL SIMEX Tabletop exercise will take place at the **Guyana Police Force Officer's Mess Annex in Georgetown from 25 - 27 March 2025.**

Meeting Facilities

The meeting facility will be equipped with WiFi. Participants are encouraged to bring their own laptops.

Meals

Lunch and coffee/tea will be provided during the event for registered participants, free of charge.

Accommodation

Rooms have been reserved at Aiden by Best Western for participants traveling from overseas, and for participants in Guyana travelling from distant locations.

The hotel is conveniently located approximately 2 km from the IDRL SIMEX Tabletop Exercise venue.

Supported participants are booked in standard single rooms at the hotel. The accommodation includes breakfast. A per diem at IFRC rates will be provided to participants staying at the hotel to support dinners.

You will receive a hotel booking confirmation by email.

Transportation

Overseas participants

For supported participants arriving from overseas, transportation to and from the airport and the hotel as been arranged with Williams Transport Guyana. Participants are requested to look out for a representative from the transport company with an IFRC sign.

Participants staying at the Aiden by Best Western Hotel

Transport will be provided to/from hotel and venue by the CDC on the days of the exercise. Please gather at the hotel main lobby for pick-up at the following times:

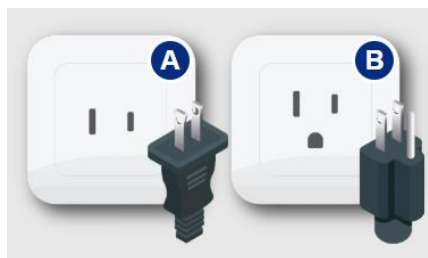
Date	Pick-up time
March 25	7:45 am
March 26	8:15 am
March 27	8:15 am

Registration

Workshop participants are kindly asked to register at the registration desk on each day of the workshop. Registration begins at 8:30 am on the first day. The registration desk will be located at the venue (more details will be provided).

Power supply

Power plugs and sockets are of type A and B.



Domestic voltage ranges from 110 to 220.

Emergency Numbers

Guyana Police Force	911
Guyana Fire Service	912
St John's Ambulance Brigade	+592 225-9082
Guyana Red Cross Society (Mrs. Dorothy Fraser)	+592 626-0528, +592 226-0384
IFRC Regional Security Coordinator (Mr. Jorge Zequeira)	+507 6949 5546
IFRC Security Focal Point (Ms. Deneille Eligon)	+1 868 708-4302

Contact Us

If you have any queries prior to the conference, please do not hesitate to contact us:

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